

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
May 13th, 2022

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, May 13, 2022 at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair
Bruce Dudley
Kristi Elrod
Leon Heaton
Karyn Hascal

DEPARTMENT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Tasha Stewart, Section Supervisor
Miranda Guarnieri, Board Administrator
Daniel Leffel, Board Attorney

OTHERS IN ATTENDANCE

Catherine Como
Lou Lairson
Richard Helton

MEMBERS ABSENT

Stephanie Raglin
David Gearheart

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:01 a.m.

MINUTES

Mr. Dudley made a motion to approve the April 1, 2022 meeting minutes. Mr. Heaton seconded the motion and the motion carried unanimously.

FINANCIAL REPORT

The Board reviewed the March and April financial statements.

DPL REPORT

- Mr. Cesario and Commissioner Winstead attended the administrative regulations subcommittee at the LRC. Mr. Cesario answered questions. In June, the regulations will be assigned to the second legislative committee. The committee has 90 days to meet at that time. The regulation should go into effect no later than the end of August.
- Senate Bill 178 became a law! This bill is adding the language to the regulations about certified clinical supervisors.
- House Joint bill Resolution 5 directs all mental health Boards to strongly consider compacting reciprocity procedures to have a more inclusive reciprocity process. Commissioner Winstead drafted a letter regarding reciprocity. Ms. Hascal made a motion for Commissioner Winstead to adjust the language of the letter to add IC&RC as our interstate contract. Ms. Elrod seconded the motion and the motion carried unanimously.

OLD BUSINESS

- We are receiving grandparenting forms prematurely. The Board will not be processing these forms yet. Once the grandparenting process is complete, we will send a mass email out to credential holders at that time. Mr. Leffel will type a letter and Ms. Guarnieri will send it to those who have sent in grandparenting forms. Ms. Elrod made a motion authorizing Mr. Leffel to research refunds for those who have sent their fee and form too soon. Mr. Heaton seconded this motion and the motion carried unanimously.

NEW BUSINESS

- Catherine Como, a CE Broker, spoke to the Board. She is proposing connecting licensing with Continued Education classes. This would help track face to face CEUs, control audits and simplify coordinating CEUs with credential holders. This would be at no cost to the Board but the fee would be on the CEU provider and/or the credential holder.
- We need a way to try to get applications processed more frequently. Ms. Guarnieri is to send the google link for the paper applications sooner than before. This will enable Board members to try to review applications at a quicker pace.
- We should consider a statute change to add a per diem to the ADC Board. Also, we should consider adding additional Board members and removing term limits.
- The Board will host an in-person supervision training this summer on or about July 22nd, 2022. Mr. Cesario will teach this class. Ms. Guarnieri is to reach out to the Administrative Office of the Courts to see if we can use their space.
- After Mr. Cesario is no longer able to be on the Board, the Board would like to hire him to do orientations, trainings, etc.

COMPLAINTS

The complaints committee recommends no action.

LEGAL COUNSEL REPORT

- We have no update on the state email addresses that will be given to Board members. The Board would like to have a badge so they are able to get into the building without signing in and waiting to be escorted to the room. Commissioner Winstead will look into this and let the Board know what is found.

Ms. Hascal made a motion to go into closed session to review applications at 11:07a.m. Mr. Heaton seconded the motion and the motion carried unanimously.

Ms. Hascal made a motion to come out of a closed session at 1:31p.m. and Ms. Elrod seconded the motion and the motion carried unanimously.

The Board has decided to not use Catherine Como as a CE Broker. We do not want to impose the extra cost for CE credential holders or classroom trainers. We also do not find it difficult to review audits.

APPLICATION REVIEW

CADC Application Review – Mr. Heaton made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

CADCAI Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

CADCAII Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

CEU Application Review – Ms. Elrod made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

Extension Request - Mr. Heaton made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

LCADC Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

LCADCA Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

RADPSS Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

Reciprocity Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

Re-examination Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

Supervisory Agreement Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

TCADC Application Review - Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

TRADPSS Application Review – Ms. Elrod made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

ONLINE SUBMISSIONS

Online Application Review - Ms. Elrod made a motion to accept the Board’s application review and Ms. Hascal seconded the motion and the motion carried unanimously.

TRAVEL

Ms. Elrod made a motion to accept travel and Mr. Heaton seconded the motion and the motion carried unanimously.

NEXT MEETING

Friday, June 3, 2022 at 10a.m.

ADJOURN

Ms. Elrod made a motion to adjourn at 1:43p.m and Mr. Heaton seconded the motion and the motion carried unanimously.